

The Yellow Nineties Online

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EDITORIAL GUIDELINES FOR CONTRIBUTORS OF BIOGRAPHIES (Last Update: February 2012)

FORMAT and CONTENT TEMPLATE

Person's Name: FIRST, LAST (BIRTH AND DEATH DATE) (flush left)—i.e.,
Ella D'Arcy (1851-1939)

Biographical Entry: Begins flush left, immediately under person's name. Left justified, single-spaced. 1000-1500 words.

Entries should include the following:

- a) Brief biographical details focusing on early education, training, and important influences.
- b) Extended commentary on career, including important contributions to literary, artistic, cultural, social, and/or publishing history. Keep quotations from other sources to a minimum. Use MLA parenthetical method of reference. Do not use explanatory footnotes or endnotes.
- c) Where relevant, the subject's contribution to, or association with, *The Yellow Book* and other aesthetic periodicals of the period should be noted. Connections to key periodicals, works, events, and people of the Victorian fin de siècle warrant mention.
- d) Include two bibliographic lists at the end of the biography: 1) Selected Publications by [the person]; and 2) Selected Publications about [the person]. The first of these lists should be alphabetical, by title. The second list should be alphabetical, by author.
- e) A portrait of the person, if possible. May be a photograph, drawing, caricature, or painting, preferably from the period. Digitized image to be submitted with final version of biography, as either a jpeg or tiff (600 dpi), and the credit line to be published with it.

1. STYLE

All notes, essays, and other editorial apparatuses in *The Yellow Nineties Online* follow the MLA Style Guide (7th ed.) with respect to capitalization, punctuation, spelling, hyphenation, numbers, and reference. Please note: we use a comma before "and" in a series. Book titles are italicized, not underlined. We use Canadian spelling.

The Yellow Book, not the *Yellow Book*. Acceptable abbrev.: YB

2. SIGNATURE

At the end of the piece, please provide your name, institutional affiliation (if any), and a brief 50-60 word bio, in line with what you would normally contribute to an academic journal.